

Business Permits and Licensing System (BPLS)

The computer-based Business Permits and Licensing System (BPLS) is based on the 1991 Local Government Code and customized in accordance to the Local tax Ordinance of the LGUs. The system is designed to improve the systems and procedures in tax administration of local government units. It processes application for business permit and provides monitoring on the conduct of operation of businesses within the LGU. The system can be installed either through a stand-alone PC or through a LAN set-up.

The application provides support tools to maximize revenue collection that will ensure the efficient monitoring, billing, collection and recording of business taxes; ensure accurate posting of transactions and generation of timely reports. The system maintains records of all business taxes and all necessary information of all registered businesses. It is designed to automate the computation of business assessment and to assist the Mayor's Office in issuing permits, and the Treasurer's Office in its automatic calculation of business taxes and other fees.

Reports Generated :

- Business Profile
- Masterlist of Business Establishments Sorted by Business Name
- Masterlist of Business Establishments Sorted by Permit No
- Masterlist of Business Establishments with Income below P50,000.00
- Approved Business Establishments
- Business Establishments by Barangay
- Business Establishments by Business Type
- Business Establishments by Business Category
- Business Establishments by Capital investments
- Business Establishments by Nature of Business
- Business Establishments by Owner
- Newly Opened Business Establishments
- Pending Business Establishments
- Suspended Business Establishments
- Closed Business Establishments

- Blacklisted Business Establishments
- Detailed Business Requirements Delinquency
- Summary of Business Requirements Delinquency
- Individual Record of Payment
- Business Fees Collectibles
- Summary of Business Fees Delinquency
- Mayor's Permit Collections
- Business Tax Collections
- Business Tax Collectibles
- Business Tax Delinquency
- Collections Comparative Report
- Collections Comparative Chart

HARDWARE/SOFTWARE REQUIREMENTS:

LGUs who wish to avail the system must meet the following hardware and software requirements before software installation and/or technical assistance are extended:

Hardware Requirements (minimum configuration):

1. 1GHz Pentium IV Processor or higher
2. 526 MB of RAM or higher
3. 80 GB HD or greater
4. VGA Colored Monitor
5. One (1) 3.5 Floppy Disk Drive.
6. One (1) CD-ROM Drive
7. One (1) CD-Writer (for backup)
8. AVR-500W
9. Printer-any brand
10. Uninterrupted Power Supply (UPS)

Software Requirements:

1. Windows XP (SP 2) Professional Edition
2. MS Office 2000 or higher (Professional Edition with MS Access